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### **Case Study # 3**

**One of the world's leading global recruitment consultancies and specialists in the sectors in which they operate.**

Founded in 1990 they are the world's largest specialist staffing group, with over 600 members of staff working in 50 offices across 5 continents.

#### **Type of documents**

Invoices with timesheet attachments.  
Dunnings letters.  
Statements.  
Rate change notifications.

#### **The challenge**

The client's customers require their invoice to be supported with a scanned copy of a signed timesheet.  
The process of manually collating the invoices with timesheets was taking a 3-person team too long and despatch was often delayed.  
This was impacting on the efforts of the credit control team to effectively collect payment within terms.

#### **The solution**

Newsnet devised an automatic method to associate scanned timesheet images with system-generated invoices.  
Netsend creates the invoice from the customer data and searches an FTP server of timesheet images. When it finds the correct timesheet it is hyper-linked to the invoice. This allows the invoice and timesheet to be printed as one document ready for posting.

#### **Outcome**

Netsend was very successful in reducing the time taken to distribute invoices each week.  
It also removed the need and cost for dedicated staff to manually collate the documents.

#### **Conclusion**

Invoices are now despatched the same day as they are raised, meaning overdue invoiced can be promptly chased.

**'It has allowed us to start sending our invoices and timesheets via Newsnet – a laborious weekly task that was almost all consuming but is now as easy as running a report'.**

***Credit Control Manager***